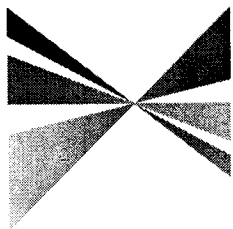


SOUTHERN CALIFORNIA



**ASSOCIATION of
GOVERNMENTS**

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Ventura County: Judy Mikels, Ventura County • Glen Becerra, Simi Valley • Carl Morehouse, San Buenaventura • Toni Young, Port Hueneme

Orange County Transportation Authority: Charles Smith, Orange County

Riverside County Transportation Commission: Robin Lowe, Hemet

Ventura County Transportation Commission: Bill Davis, Simi Valley

PLEASE NOTE SPECIAL TIME & LOCATION:

ADMINISTRATION COMMITTEE

**Thursday, June 3, 2004
9:00 a.m. – 10:00 a.m.**

**TEMECULA CREEK INN
Building E – Kiva
44501 Rainbow Canyon Road
Temecula, CA 92592**

909.694.1000

MAP & AGENDA ENCLOSED

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Deby Salcido at 213-236-1993 or salcido@scag.ca.gov.

Agendas and Minutes for the Administration Committee are also available at:

www.scag.ca.gov

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. If you require such assistance, please contact SCAG at (213) 236-1868 at least 72 hours in advance of the meeting to enable SCAG to make reasonable arrangements. To request documents related to this document in an alternative format, please contact (213) 236-1868.

ADMINISTRATION COMMITTEE

AGENDA

JUNE 3, 2004

PAGE #

TIME

1.0 CALL TO ORDER Councilmember Dixon, Chair

2.0 PUBLIC COMMENT PERIOD -- Members of the public desiring to speak on an agenda item, or agenda items not on the agenda, but within the purview of this committee, must notify the Secretary and fill out a speaker's card prior to speaking. A speaker's card must be turned in before the meeting is called to order. Comments will be limited to three minutes. The Chair may limit the total time for comments to twenty (20) minutes.

3.0 CONSENT CALENDAR

3.1 Approval Items

- | | | |
|-------|--|----|
| 3.1.1 | <u>Approval of May 6, 2004 Minutes</u>
<u>Attachment</u> | 92 |
| 3.1.2 | <u>Contracts</u> RC Attachment | 09 |
| | • National Engineering Technology Corporation (NET) | 10 |
| | • Rafiq & Associates | 12 |
| 3.1.3 | <u>Approve New MOU with Riverside Transit Agency</u>
<u>For ITS Transit Project</u> RC Attachment | 16 |
| 3.1.4 | <u>Approve Joint Meeting with Santa Barbara County</u>
<u>Association of Governments to be held in July 2004</u>
RC Attachment | 17 |
| 3.1.5 | <u>Consideration to Adopt Master Fund Transfer Agreement</u>
RC Attachment | 18 |
| 3.1.6 | <u>Adopt Resolution #04-453-1 Authorizing Executive</u>
<u>Director to Delegate Authority to the Deputy Executive</u>
<u>Director</u> RC Attachment | 20 |
| 3.1.7 | <u>Authorization to Execute MOU between SCAG</u>
<u>& Calif. State University LA (CSULA) for grants</u>
<u>awarded to CSULA by the FTA</u> RC Attachment | 22 |



ADMINISTRATION COMMITTEE

AGENDA

JUNE 3, 2004

PAGE #

TIME

3.2 Receive & File

- | | | | |
|-------|---|----|--|
| 3.2.1 | <u>Contracts & PO's between \$5,000-\$25,000 RC Attachment</u> | 69 | |
| 3.2.2 | <u>Conflict of Interest Listing RC Attachment</u> | 71 | |
| 3.2.3 | <u>SCAG Legislative Matrix RC Attachment</u> | 72 | |
| 3.2.4 | <u>Key Issues From Policy Committees Meeting on May 6, 2004 RC Attachment</u> | 75 | |

4.0 ACTION ITEMS

- | | | | |
|-----------------------------|--------------------------------|--------------------------------|----|
| 4.1.1 | <u>Legal Services Contract</u> | Karen Tachiki
Chief Counsel | 80 |
| Recommended Action: Approve | | | |

5.0 INFORMATION ITEMS

- | | | | | |
|-----|--|--|----|------------|
| 5.1 | <u>Monthly Financial Report Attachment</u> | Heather Copp, CFO | 84 | |
| 5.2 | <u>Presentation on Office Space Enhancements</u> | Cheryl Collier, Supv.
Public Communications | | 10 Minutes |
| 5.3 | <u>Presentation on Results of the Data Needs Survey Attachment</u> | Huasha Liu, Acting
Dir. Information Svs. | 95 | 10 Minutes |

6.0 FUTURE AGENDA ITEMS

Any committee members or staff desiring to place items on a future agenda may make such request. Comments should be limited to three minutes.

7.0 ANNOUNCEMENTS

8.0 ADJOURNMENT

The next meeting is schedule for Thursday, August 5, 2004 at the SCAG Offices downtown Los Angeles.

Admin. Comm. Agenda – Salcido
06/03/04 - DOCS #98742



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